

**NATIONAL INSTITUTE OF FOOD TECHNOLOGY ENTREPRENEURSHIP AND
MANAGEMENT-THANJAVUR (NIFTEM - T), THANJAVUR – 613 005**

F.No: NIFTEM-T/Admin/Deputation/2023

Date:19.02.2023

Sub: Vacancy circular for the post of Assistant Accounts Officer (AAO) on deputation in National Institute of Food Technology Entrepreneurship and Management - Thanjavur (NIFTEM-T), Thanjavur, MoFPI, GoI.

National Institute of Food Technology Entrepreneurship and Management-Thanjavur (NIFTEM-T), Thanjavur – 613 005 under Ministry of Food Processing Industries, GoI invites applications for filling up the post of **Assistant Accounts Officer (01)** in the Pay Matrix Level-7 (Pre-revised Pay Band II Rs.9300-34800 plus Grade pay of Rs.4600/-) on deputation basis.

1. The eligibility criteria and qualifications for this post is as follows:

Name of the Post and Pay Scale	Number of Vacant Posts	Eligibility Criteria
Assistant Accounts Officer Pay Matrix Level-7 (Pre-revised Pay Band II Rs.9300-34800 plus Grade pay Rs.4600/-)	01	Officials of the Central Government, State Government, Autonomous Bodies, PSUs/Central Academic Institutions (a) (i) Holding analogous post on a regular basis (OR) (ii) With 5 years of regular service in the post in the scale of pay of Rs.9300-34800+GP 4200, Level 6 (OR) with three years of regular service in the scale of Rs.9300-34800+4600, Level 7 (b) (i) Successful completion of training in the Accounts wings of the Central/State Govt. Organization (ii) A pass in SAS or equivalent examinations conducted by Central/State Government Agencies.

2. Period and other terms and conditions of deputation:

The initial period of deputation shall be for one year, which is extendable further period if required as per DoPT O.M. No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010. The terms and conditions of deputation will be governed by the DOP&T's aforementioned O.M. of 17.06.2016 and the Government of India's instructions issued from time to time on the subject.

Age Limit:

The maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date of receipt of the application.

3. Eligible and willing candidates may apply through proper channel in the prescribed Format-Annexure I. Cadre controlling authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation immediately on their selection. The applications of only such officers would be considered that are routed through proper channel and are accompanied by the following documents:

- i. Application in prescribed proforma (**Annexure-I**)
- ii. Cadre Clearance Certificate from the Controlling Authority (**Annexure-II**)
- iii. Statement of giving details of Major/Minor penalties, imposed upon the Officer, if any, during the last ten (10) years
- iv. Vigilance Clearance/Integrity Certificate
- v. Photocopies of the APARs for the last five (5) years duly attested on each page by an officer not below the level of Under Secretary or equivalent

4. While forwarding the application it may also be verified and certified by the cadre controlling authority that the particulars furnished by the applicant are correct.

5. The applications of suitable and eligible officers complete in all respects, in the prescribed format (Annexure-I), along with documents listed in para 3 and 4 above may be forwarded to **The Registrar, NIFTEM-T, Pudukkottai Road, Thanjavur - 613 005. The last date for receipt of the application within 45 days from the date of publication of the advertisement in the Employment News.** Candidates who apply for the post will not be allowed to withdraw their candidatures subsequently. Since this vacancy is to be filled up on a deputation basis, Private candidates are not eligible to apply.

6. Applications received after the last date or otherwise found incomplete shall not be entertained.

7. NIFTEM-Thanjavur reserve the right to withdraw the vacancy circular at any time without assigning any reason.

8. Advance copy of the application may be forwarded subject to the forwarding application duly signed with all requisite documents through proper channel subsequently. The details are also available on our website www.niftem-t.ac.in

REGISTRAR (I/C)
NIFTEM-T