

**NATIONAL INSTITUTE OF FOOD TECHNOLOGY, ENTREPRENEURSHIP AND
MANAGEMENT-THANJAVUR (NIFTEM-T), THANJAVUR – 613 005**

**Application for the post of Administrative Officer (AO) on ‘deputation’ basis
(Since this vacancy is to be filled up on deputation basis, private candidates are not eligible)**

Paste Your Recent Passport Size Photographs
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1.	Name	
2.	Date of Birth & Age	
3.	Present Post and Name of the Office / Department / Ministry	
4.	Date from which the present post is held on regular basis	
5.	Present place of posting	
6.	Service	
7.	Parent Cadre	
8.	Date of joining of service	
9.	Pay matrix of the present post	
10.	Basic pay drawn, as per 7 th CPC	
11.	Old Pay Scale + Grade Pay	
12.	Whether the eligibility criteria prescribed for the post are satisfied	
13.	Mobile/Office/Residence Number/E-mail	Mobile: Office: Res: E-mail Id:

14.	Permanent / Communication Address						
15.	Educational/Professional Qualification (Please mention Graduation Level and Other)						
	Sl. No	Qualification	Subject	Year/Division	Institution/University/Place/ Country		
16.	Details of Experience/Employment (Please attach a separate sheet, if required)						
	Sl. No.	Office	Post Held	From	To	Basic Pay and Pay Level (Pay band along with Grade Pay)	Nature of Duties
17.	Date of retirement under Central Government Rules						
18.	Training (s) undergone						

Certified that the above information furnished by me is true and correct in all respects to the best of my knowledge and belief and if it is found in correct at a later stage, my candidature may be cancelled without assigning any reasons thereof.

(Name & Signature of the Candidate)

Place & Date:

To be filled up by the Cadre Controlling Authority

Office of

F.No.

Date.

1. The applicant, if selected, will be relieved immediately.
2. Certified that the particulars furnished by the officer have been checked from available records and found correct.
3. Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/advertisement.
4. Integrity of the applicant is certified as 'Beyond Doubt'.
5. No vigilance case is pending/contemplated against the Officer.
6. It is certified that no penalty has been imposed on the applicant during the last 10 years (Alternatively, Penalty statement during the last 10 years may be enclosed).
7. Attested photocopies of up to date APARs for the last 5 years are enclosed. Photocopies of APARs have been attested on each page by an officer not below the rank of Under Secretary or equivalent.

Signature

Name, Designation & Tele of the forwarding officer

(Office Stamp)

Date:

Place: