

No. FM-11/75/2020-AS-Part-2

भारत सरकार

Government of India

खाद्य प्रसंस्करण उद्योग मंत्रालय

Ministry of Food Processing Industries

पंचशीलभवन

Panchsheel Bhawan

अगस्तक्रांतिमार्ग, नईदिल्ली-११००४९

August Kranti Marg, New Delhi- 110049

Dated: 3rd February 2026

To

The Vice-Chancellor,
Central Agricultural University,
Lamphelpat, Imphal
Manipur – 795004

Email Address: vcofficecau@yahoo.in; joyngang@gmail.com;

Contact number: +91 7723028760; 9612168301

Subject: Approval of the proposal for establishment of Common Incubation facility for Fish Processing and value addition at College of Food Technology, Central Agricultural University, Imphal, Manipur-795004.

Reference:

- Proposal submitted online on 27.03.2022
- Meeting of Appraisal Committee held on 31.01.2025
- Revised proposal submitted on 17.03.2025
- Meeting of Project Execution Committee held on 10.06.2025
- Recommended documents/undertaking submitted on 08.01.2026
- Meeting of Inter-Ministerial Empowered Committee held on 12.01.2026

Sir/Ma'am,

I am directed to convey the approval of the Competent Authority to the proposal for establishment of Common Incubation Centre at Central Agricultural University, Imphal, (College of Food Technology), Lamphelpat, Imphal, Manipur, for processing and value-addition of Fish under the Common Incubation Centre component of PMFME scheme.

2. The above approval is accorded to the proposal with total project cost of Rs. 275.00 lakh (Rupees Two crore seventy-five lakh only). The total funding support (Grants-in-aid) approved is Rs. 270.00 Lakh (Rupees Two crore seventy lakh only).

A. Singh

3. The head wise total project cost and approved Grant- in- Aid is as under:

Project Cost:

(Rs. In Lakh)

S. No	Particulars	Capacity	Proposed Cost	Approved GIA
1	Processing Lines			
i.	Pre-Processing dried fish production line	150 kgs/hr	25.50	25.50
ii.	Processing for chilled & frozen products	130 kgs/hr	38.40	38.40
iii.	Fish mince base products	30-40 kgs/hr	54.61	54.61
iv.	RTE fish products in cans/ pouches	140-150 cans /hr	44.67	44.67
v.	Fish pickle & cutlet, meatball line	20-25 kg /batch	6.28	6.28
	Sub Total*		200.00	200.00
2	Food testing laboratory		25.00	25.00
3	Auxiliary units like boilers, RO plant, ETP etc.		20.00	20.00
4	Mentor Institute & consultancy charges		5.00	**0.00
5	Flooring, minor renovation of existing building, electrical connections		25.00	25.00
	Total		275.00	270.00

*Including Taxes (GST), **No Mentor Institute is identified for the Incubation Centre.

Any additional cost for approved component will be borne by the Institute with its own funds.

4. Component wise cost breakup of the above major components is mentioned in the **Annexure- I** attached.

5. The approval and release of funds are subject to provisions of the Revised Guidelines dated 5th March, 2021 and further amendment dated 19th August 2021 for establishment of Common Incubation Centre under PMFME Scheme and compliance to the following conditions and timelines:

- i. This Approval Letter is being issued in Triplicate. The Host institute must submit the signed duplicate copy of this Approval Letter to respective State Nodal Agency and MoFPI within 15 days of issue of this Approval Letter accepting the above terms and conditions, failing which the approval to the project will be cancelled.
- ii. The Host institute is directed to furnish an undertaking as required under Rule 230(1) of GFR 2017 as per proforma at Annexure **II** within 30 days from issue of this letter.
- iii. The Host institute is directed to submit a Surety Bond as per the format attached at **Annexure - III** within 30 days from issue of this letter.
- iv. The Host institute to ensure the commercial utilization of processing of the ODOP and other processing lines by individual and group entrepreneur of the region by leasing out the Common Incubation Facility to private O&M agency.
- v. The Host institute is directed to enter into a MoU between the SNA and Host institute to ensure the monitoring of the implementation of Common Incubation Centre. The MoU will define the roles, responsibility of all the parties along with the terms & condition of operation of the Incubation Centre.

A. S. S.

- vi. The CA (Statutory Auditor) certificates and the CE (Civil & Mechanical) certificates submitted at the time of claiming grant should bear the membership no. and the name of the professional preparing the certificate(s).
- vii. Host institute has to abide by/ comply with all terms and conditions as laid down in Revised Guidelines dated 5th March, 2021 and further amendment dated 19th August 2021 for establishment of Common Incubation Facility under PMFME Scheme in respect of PMFME Scheme for implementation and operationalization of project.
- viii. **Time Schedule:** The time schedule for completion of project will be 8 months including for obtaining FSSAI license, CTO and other State clearances. The timeline for various activities will be as follows unless extended by competent authority after recommendation of State Nodal Agency.

S.No.	Particulars	Time Period
1.	Release of 1st instalment i. Conditions given in para 6 of extant guidelines	After approval of the proposal & issue of approval letter
2.	Release of 2nd instalment from release of 1st of instalment upon completion of Installation and Commissioning of approved components	6 months from the date of approval
3.	Leasing out the facility to Pvt. O&M agency	6 months from the date of approval
	Sub - Total	6 months
	Other Compliances	
4.	Obtaining licences (FSSAI), statutory clearance, boiler certificate and consent to operate	2 months from the release of final instalment
	Total Duration for Completion	8 Months

- ix. The Host institute must submit their claim for release of instalment of grant to respective State Nodal Agency after fulfilling the conditions and complete with the requisite documents as detailed in para no. 6 of Revised Guidelines 5th March, 2021 for establishment of Common Incubation Facility under PMFME Scheme. and SNA will release the approved grant in line with the OM dated 30th September, 2022.
- x. Before release of final instalment of Grant-in-Aid, eligible Grant-in-Aid for the project will be re-calculated by State Nodal Agency based on the cost given in the DPR/ actual cost incurred, whichever is less, of the items/ components approved by Ministry for this project.
- xi. Ministry of Food Processing Industries (MoFPI), Government of India, will have the authority for recall of grant in case of following circumstances:
- If the project is not completed within the approved project timeline including extensions, if any. In such case, the Grant-in-Aid released to the Host Institute, will be returned not later than 30 days after a Notice is given by MoFPI in this regard.
 - If the assisted project stops its commercial operations within three (3) years from the date of commencement of commercial production of the project.
 - MoFPI will have the discretion to recall the grant, if during such period, it comes to the notice of the Ministry that the grant has been availed by manipulating / concealment of information / facts or that the grant has been utilized for purposes other than those for which it was sanctioned.

A. Verma

- xii. Host Institute not implementing the project as per the Revised Guidelines 5th March, 2021 and further amendment dated 19th August 2021 for establishment of Common Incubation Facility under PMFME Scheme after availing MoFPI grant for the purpose will be liable to repay the entire grant amount along with penal interest prevailing during the period as per the extant GFR provisions.
- xiii. In case of any dispute arising in interpretation of any of the terms and conditions as contained in this Approval Letter, the interpretation of MoFPI shall be final. The Courts of Delhi shall have exclusive jurisdiction on any matter arising at any stage of implementation of this project.
- xiv. The Ministry may seek any clarification and/ or any document/ information at any stage of the project. The Ministry reserves the right to modify the Scheme Guidelines or any other terms and conditions as contained herein which shall be applicable.
- xv. This is merely a letter of intent and in no way entitles the Host Institute for Grant- in-Aid without fulfilling criteria/ conditions set by Ministry of Food Processing Industries, Government of India under the Common Incubation Centre component of PMFME Scheme.

Yours faithfully,



(Arunava Sengupta)

Deputy Secretary to the Government of India

Tel. No. 011-26406500

Email: a.sengupta@nic.in

Copy to:

1. Manipur Food Industries Corporation Limited (MFICL)- State Nodal Agency (SNA), Manipur
2. Director of Research, Central Agricultural University, Imphal.
3. Dean, College of Food Technology, Central Agricultural University, Imphal -795004.
4. Head of Process and Food Engineering, College of Food Technology, Central Agricultural University, Imphal -795004

ANNEXURE-I

Component wise cost of Processing lines including primary, secondary and tertiary processing, raw material/finished product storage, packaging, Food Testing facility and Renovation work of existing building at Central Agricultural University, Imphal, (College of Food Technology), Lamphelpat, Imphal, Manipur.

S. No.	Particulars	Capacity	Qty	Proposed Cost (in ₹ Lakh)
1. A.	Processing Lines: Pre Processing: Dried Fish Production Line			
(a)	Fish Processing Table	2300 (L) x 1100 (W) x 900 (H)	4	2.80
(b)	Flake Ice Machine, automatic ice flake production, microprocessor controlled	100 kg/day	2	4.50
(c)	Refrigerator	220 L	1	0.49
(d)	Walk-In Freezer Room (-20 ⁰ C) <u>Freezer Room</u>	Total Storage Volume: 806 CFT/ 5 tons approx.	1	16.00
(e)	IMPORTED Fish De-Scaling Machine		1	1.50
(f)	Electronic Weighing Balance	100 kg	1	0.21
Total				25.50
B.	PROCESSING FOR CHILLED & FROZEN PRODUCTS			
(a)	Air Blast Freezer (-36 To -40 ⁰ C)	486 CFT Volume /250 kg per batch	1	28.50
(b)	Walk-In Chiller	1.2 tons	1	6.00
(c)	Sealing Machine		5	2.50
(d)	Fish Processing Table	2300 mm (L) x 1100 mm (W) x 900 mm (H)	2	1.40
Total				38.40
C.	FISH MINCE BASE PRODUCTS			
(a)	Hand Mincer	50 kg / hour	1	0.10
(b)	Automatic Batter Breeding Machine Model Compact	Output: 2.00 to 3.00 pieces/hr	1	7.60
(c)	Mixer Grinder		1	0.44
(d)	PIN BONE REMOVER, Pneumatic Operated, Supplied with Compressor		1	4.00
(e)	Meat Bone Separator - Fish Deboner	100 kg fish / hour	1	13.00
(f)	Mincer	220 kg / hour	1	1.40
(g)	Cutlet Meatball Former	900 to 2000 per hour	1	5.40



(h)	Tray Sealing Machine with Tray Mold Single Phase Operation		1	13.00
(i)	Table Top Vacuum Fully Microprocessor Controlled Packaging Machine, Control Pad, Timer, Digital LED Display, Vacuum Gauge and with Transparent Moulded Cover.		1	1.50
(j)	Form Fill Sealing Machine	1000/hr		6.10
(k)	Strapping Machine			0.47
(l)	Fish Cutting Band Saw		1	1.60
			Total	54.61
D.	RTE FISH PRODUCTS IN CANS / POUCHES			
(a)	Horizontal Retort Sealing Machine	600 pouches / batch	1	23.00
(b)	Air Compressor, 3 Phase Operation		1	
(c)	Water Tank, Made Of Plastic	5000 litres	4	1.00
(d)	High Pressure Water Pump Single Phase Operation		3	1.00
(e)	Air Surge Tank.		1	1.00
(f)	Can Seamer		1	1.00
(g)	FABER LPG 4 Burner Gas Stove Made Of SS		1	3.60
(h)	Exhaust 90cm Made Of SS		1	0.29
(i)	Impulse sealer, 12inches length sealing length, 5 to 6mm sealing width	300/hr	4	0.35
(j)	Through flow pouch drying unit, upto 50 deg C		1	0.26
(k)	SS Table for dressing & packing purposes		5	0.15
(l)	Steam jacketed kettle		1	2.55
(m)	Mixer grinder Heavy duty model		1	2.30
(n)	Treadle Embossing machine		1	0.55
(o)	SOLAR ELECTRIC TRAY DRYER	1.0 to/ batch	1	0.70
(p)	S S Preprocessing table Made of SS		1	4.00
(q)	S S table for dry fish packing Made of SS		1	0.29
(r)	S S Trolley for fish handling / movement Made of SS		1	0.26
(s)	S S Rack for dry fish storage Made of SS		1	0.20
(t)	Electronic weighing balance		1	0.26
(u)	Electronic table balance		1	0.29
(v)	Hand sealing machine		1	0.26

(w)	Band sealing machine		1	0.06
(x)	Insulated fish tub 50 liters		1	0.12
(y)	Fish salting tanks		1	0.05
(z)	Plastic crates for fish washing, storing and grading		2	0.15
(aa)	SS knife, stand and cutlery etc.		1	0.05
(bb)	Chopping board		1	0.03
(cc)	Waste disposal drums		1	0.03
(dd)	Band sealing machine		1	0.02
(ee)	Insulated fish tub 50 liters		1	0.12
(ff)	Fish salting tanks		1	0.05
(gg)	Plastic crates for fish washing, storing and grading		2	0.15
(hh)	SS knife, stand and cutlery etc.		1	0.05
(ii)	Chopping board		1	0.03
(jj)	Waste disposal drums		1	0.03
			Total	44.67
E.	FISH PICKLE & CUTLET, MEAT BALL LINE			
(a)	Fish Washing Machine	Upto 10kg	1	3.90
(b)	Tray Sealinmachine		1	0.46
(c)	Electric Fryer	Twin Tank 111Capacity	1	0.30
(d)	Bottle / Cup Sealing Machine		1	0.22
(e)	Pickle Mixer	20 To 25 Kg Pickle Mixing Per Batch	1	1.40
			Total	6.28
SUB TOTAL AMOUNT =				16.95
ADD : GST 18% (9%+9%)				30.50
TOTAL AMOUNT				200.00
2	Food Testing Laboratory			
(a)	Hot Air Oven		1	0.75
(b)	Shimadzu Make Ir Moisture Analyser	0.5 to 25 g	1	1.71
(c)	Soxlet Apparatus		1	3.30
(d)	Protein Kjeldhal Apparatus		1	5.50
(e)	Fibre Analyser		1	5.90
(f)	Muffle Furnace	chamber volume:5liter	1	1.20
(g)	Deluxe Ph Meter		1	0.18

(h)	Laminar Flow Chamber		1	0.85
(i)	Autoclave			0.90
(j)	Bod Type Incubator,	200 liters		0.90
Sub. Total (B)				21.19
ADD : GST 18% (9%+9%)				3.81
TOTAL AMOUNT				25.00
3	Flooring, Minor renovation of existing building, electrical connections			25.00
4	Auxiliary Units like boilers, RO Plant, ETP etc.			20.00
(a)	Boiler	600kg / hour	1	7.85
(b)	RO water purification system	500 lt/hr	1	1.50
(c)	ETP	Up to 20 KL/Day	1	7.60
Sub Total (C) = Rs.				16.95
ADD : GST 18% (9%+9%)				3.05
TOTAL AMOUNT				20.00
5	Mentoring Charges/ Consultancy			0.00
Grand Total				270.00

A. J. J.

PROFORMA FOR RULE 230(1) OF GFR 2017

UNDERTAKING

I, _____ s/o _____
R/o _____ (*Address*) _____, the
deponent do hereby solemnly affirm and declare on oath as under:-

1. That the deponent is the Competent authority in the Organization. (*Name of firm and address*) .
2. That the organization has not availed any financial assistance for the same purpose or the same component from the Ministry of Food Processing Industries in the past.
3. That the deponent do hereby affirm that the Organization will not apply/ has not applied for/ obtained any grant/ subsidy from any Central Government Ministry/ Department/ GoI organizations/ any agency of State / Central Government for the same purpose/ activity.
4. That all the documents, explanations/ information's etc. submitted by the organization from time to time are true, correct and complete to the best of its knowledge and belief.

Deponent

Verification:

Verified that the contents of this affidavit are true and correct to the best of the knowledge and belief of the deponent and no part of this affidavit is kept concealed therein. If anything is found false in this Affidavit subsequently deponent and organization shall alone be liable jointly and severally for action under the laws, hence verified at (*Place*) _____ on (*Date*) .

Deponent

ANNEXURE-III

(To be prepared on Non-Judicial Stamp paper of Rs.100/-)

SURETY BOND

KNOW ALL MEN BY THESE PRESENTS that we, M/s....., a (Type of organization) incorporated / registered under the (Name of the Act) and having its registered office at (hereinafter called the “Obligors”) are held fully and firmly bound to the President of India (herein after called the “Government”) for the sum of Rs..... (Rupeesonly) well and truly to be paid to the Government on demand and without a demur for which payment we firmly bind ourselves and our successors and assignees by these presents.

SIGNED on the day of in the year Two Thousand.....

WHEREAS on the Obligors’ request, the Government as per Ministry of Food Processing Industries’ Approval Letter No..... Dated.....(herein after referred to as the “Approval Letter”) which forms an integral part of these presents, and a copy whereof is annexed hereto and marked as Annexure-I, agreed to make in favour of the Obligors Grants-in-Aid of Rs. (Rupeesonly) for the purpose of (description of the project) at out of which the sum of Rs. (Rupees only) have been paid to the Obligors (the receipt of which the Obligors do hereby admit and acknowledge) on condition of the Obligors executing a bond in the terms and manner contained herein after which the Obligors have agreed to do.

NOW the conditions of the above written obligation is such that if the Obligors duly fulfill and comply with all the conditions mentioned in the approval letter, the above written Bond or obligation shall be void and of no effect. But otherwise, it shall remain in full force and virtue. The Obligors will abide by the terms & conditions of the Grants-in-Aid by the target dates, if any specified therein.

THAT the Obligors shall not divert the Grants-in-Aid and entrust execution of the Scheme or work concerned to another institution(s) or organization(s).

THAT the Obligors shall abide by any other conditions specified in this agreement and in the event of their failing to comply with the conditions or committing breach of the bond, the Obligors individually and jointly will be liable to refund to the President of India, the entire amount of the Grants-in-Aid with interest of 10% per annum thereon. If a part of the Grants-in-Aid is left unspent after the expiry of the period within which it is required to be spent, interest @10% per annum shall be charged upto the date of its refund to the Government, unless it is agreed to be carried over.

The Obligors agree and undertake to surrender / pay the Government the monetary value of all such pecuniary or other benefits which it may receive or derive / have received or derived through / upon unauthorized use of (such as letting out the premises on adequate or less than

adequate consideration or use of the premises for any purpose other than that for which the Grants-in-Aid was intended of the property) buildings created / acquired constructed largely from out of the Grants-in-Aid sanctioned by the Government of India, Ministry of Food Processing Industries or the administrative Head of the Department concerned. As regards the monetary value aforementioned to be surrendered / paid to the Government, the decision of the Government will be final and binding on the Obligers.

AND THESE PRESENTS ALSO WITNESS THAT the decision of the Secretary to the Government of India in the Ministry of Food Processing Industries on the question whether there has been breach or violation of any of the terms or conditions mentioned in the sanction letter shall be final and binding upon the Obligers

and

IN WITNESS WHEREOF these presents have been executed as under on behalf of the Obligers the day herein above written in pursuance of the Resolution No.....Dated.... passed by the governing body of the Obligers, a copy whereof is annexed hereto as Annexure-II and by for and on behalf of the president on the date appearing below: -

Signature of the AUTHORISED SIGNATORY
Signed for and on behalf of

(Name of the Obliger in block letters)
(Seal / Stamp of Organization)

1. Signature of witness

Name & Address

2. Signature of witness

Name & Address
