

**No. FM-11/75/2020-AS/42**  
**Government of India**  
**Ministry of Food Processing Industries**  
**Panchsheel Bhawan**  
**August Kranti Marg, New Delhi- 110049**

**Dated: 08.02.2022**

**To,**

✓ The Director,  
Horticulture and Food Processing Department, UP  
Udhyan Bhawan, 2-Sapru Marg, Lucknow-226001  
**Telephone - 0522-4044414, 2623277**

**Email - [dirhorti@rediffmail.com](mailto:dirhorti@rediffmail.com)**

**Subject:** Approval to the proposal of Horticulture and Food Processing Deptt. UP for establishment of Incubation Centre at Govt. Food Processing and Canning Center, Company Garden, Saharapur, 247001 for processing of Honey, Bakery Products and Fruits & Vegetables.

**Reference:**

- Your proposal submitted on 24.11.2021
- Meeting of Appraisal Committee held on 2.12.2021
- Meeting of Project Execution Committee held on 23.12.2021
- Your revised proposal submitted online 29.12.2021
- Meeting of Inter-Ministerial Empowered Committee on 07.01.2022

Dear Sir,

The undersigned is directed to convey the approval of the Competent Authority to the proposal for establishment of Common Incubation Centre at Incubation Centre at Govt. Food Processing and Canning Centre, Company Garden, Saharanpur, 247001 for processing of Honey, Bakery Products and Fruits & Vegetables under the Common Incubation Centre component of PMFME scheme.

2. The above approval is accorded with total project cost of Rs. 3,45,02,000.00 (Rupees Three Crores Forty-Five Lakh Two Thousand Only) including total funding support (Grants-in-Aid) of Rs. 3,37,02,000.00 (Rupees Three Crores Thirty-Seven Lakh Two Thousand Only) under PMFME Scheme.



3. The head wise total cost and approved Grant-in-Aid cost is as under:-

**Project Cost**

**( Rs. In Lakhs)**

S.N o.	Particulars	Capacity	Proposed Cost (in lakhs)	Approved GIA (in lakhs)
<b>1</b>	<b>Processing Lines</b>			
i	Honey Processing Line	1 MT day	59.30	
ii	Fruits and Vegetable pulp line	1.5 MTday	43.88	
iii	Bakery Line	50 kg/ hr	88.85	
	<b>Sub Total</b>		<b>192.03</b>	<b>192.03</b>
<b>2</b>	Food Testing laboratory		24.99	24.99
<b>3</b>	Utilities & Accessories : ETP,RO, DG Set, Boiler, Air Compressor etc.		28.00	20.00
<b>4</b>	Construction of New Building	7000 sqft	100.00	100.00
	<b>Total</b>		<b>345.02</b>	<b>337.02</b>

4. Component wise cost breakup of the above major components is mentioned in the **Annexure- I** attached.

5. The Mentor Institute for the approved Incubation Centre would be the Regional Food Research & Analysis Centre, Lucknow.

6. The approval and release of funds are subject to provisions of the Revised Guidelines dated 5<sup>th</sup> March, 2021 for establishment of Common Incubation Centre under PMFME Scheme and compliance to the following conditions and timelines:

- i. The Host institute to ensure the commercial utilization of processing of the ODOP and other processing lines by individual and group entrepreneur of the region by leasing out the Common Incubation Facility to private O&M agency.
- ii. The Host institute is directed to furnish an undertaking as required under Rule 230(1) of GFR 2017 as per proforma at Annexure **II** within 30 days from issue of this letter.
- iii. The Host institute is directed to submit a Surety Bond as per the format attached at **Annexure - III** within 30 days from issue of this letter.
- iv. The Host institute is directed to enter into a Tripartite Agreement/ MoU between the SNA, Host institute and Mentor institute to ensure the monitoring of the implementation of Common Incubation Centre. The Tripartite Agreement / MoU will define the roles, responsibility of all the three parties along with the terms & condition of operation of the Incubation Centre.
- v. The CA (Statutory Auditor) certificates and the CE (Civil & Mechanical) certificates submitted at the time of claiming grant should bear the membership no. and the name of the professional preparing the certificate(s).
- vi. Host institute has to abide by/ comply with all terms and conditions as laid down in Revised Guidelines dated 5<sup>th</sup> March, 2021 for establishment of Common Incubation

Facility under PMFME Scheme in respect of PMFME Scheme for implementation and operationalization of project.

- vii. **Time Schedule:** The time schedule for completion of project will be 12 months including for obtaining FSSAI license, CTO and other State clearances. The timeline for various activities will be as follows unless extended by IMEC after recommendation of State Nodal Agency.

S. No.	Milestones	Timeline
1	Release of 1 <sup>st</sup> instalment	After approval of the proposal & issue of approval letter
2	Submission of claim of 2 <sup>nd</sup> instalment of GIA	6 months from the date of approval
3	Submission of claim of 3 <sup>rd</sup> instalment of GIA upon completion of Installation and Commissioning of approved components	10 Months from the date of approval
4	Leasing the facility to O&M operator	10 Months from the date of approval
	<b>Sub Total</b>	<b>10 Months</b>
	Other Compliances	
5	Obtaining licenses FSSAI , statutory clearance , boiler certificate and consent to operate.	2 months from the release of final instalment
	<b>Total</b>	<b>12 Months</b>

- ix. The Host institute must submit their claim for release of instalment of grant to respective State Nodal Agency after fulfilling the conditions and complete with the requisite documents as detailed in para no. 6 of Revised Guidelines 5<sup>th</sup> March, 2021 for establishment of Common Incubation Facility under PMFME Scheme. The SNA will forward the claim to Ministry with its recommendation.
- x. Before release of final instalment of Grant-in-Aid, eligible Grant-in-Aid for the project will be re-calculated by State Nodal Agency based on the cost given in the DPR/ actual cost incurred, whichever is less, of the items/ components approved by Ministry for this project, before forwarding the claim to Ministry with its recommendation.
- xi. Ministry of Food Processing Industries (MoFPI), Government of India, will have the authority for recall of grant in case of following circumstances:
- If the project is not completed within the approved project timeline including extensions, if any. In such case, the Grant-in-Aid released to the Host Institute, will be returned not later than 30 days after a Notice is given by MoFPI in this regard.
  - If the assisted project stops its commercial operations within three (3) years from the date of commencement of commercial production of the project.
  - MoFPI will have the discretion to recall the grant, if during such period, it comes to the notice of the Ministry that the grant has been availed by manipulating / concealment of information / facts or that the grant has been utilized for purposes other than those for which it was sanctioned.
- xii. Host Institute not implementing the project as per the Revised Guidelines 5<sup>th</sup> March, 2021 for establishment of Common Incubation Facility under PMFME Scheme after availing MoFPI grant for the purpose will be liable to repay the entire grant amount

along with penal interest prevailing during the period as per the extant GFR provisions.

- xiii. In case of any dispute arising in interpretation of any of the terms and conditions as contained in this Approval Letter, the interpretation of MoFPI shall be final. The Courts of Delhi shall have exclusive jurisdiction on any matter arising at any stage of implementation of this project.
- xiv. The Ministry may seek any clarification and/ or any document/ information at any stage of the project. The Ministry reserves the right to modify the Scheme Guidelines or any other terms and conditions as contained herein which shall be applicable.
- xv. The Host institute must submit the signed duplicate copy of this Approval Letter to respective State Nodal Agency and MoFPI within 15 days of issue of this Approval Letter accepting the above terms and conditions, failing which the approval to the project will be cancelled.
- xvi. This is merely a letter of intent and in no way entitles the Host Institute for Grant- Aid without fulfilling criteria/ conditions set by Ministry of Food Processing Industries, Government of India under the Common Incubation Centre component of PMFME Scheme.

Yours Faithfully,



(Surendra Singh)

Deputy Industrial Advisor to the Government of India  
Ph: 011-26406538

Copy to:

1. Principle, Government Food Preservation and Canning Centre, Saharanpur, Uttar Pradesh
2. Regional Food Research & Analysis Centre, Lucknow – Mentor Institute

**ANNEXURE-I**

1. Component wise cost of Processing lines including primary, secondary and tertiary processing, raw material/finished product storage, packaging.

<b>Rs. in Lakh</b>				
<b>S.No.</b>	<b>Name of Equipment</b>	<b>Capacity</b>	<b>Qty.</b>	<b>Approved Cost</b>
<b>I</b>	<b>Honey Processing Line</b>			
i.	Hot air pre-heating chamber	1850*700*2500 mm	1	8.70
ii.	Mono Screw type transfer pump	1 HP	2	1.20
iii.	Duplex Filter		2	3.00
iv.	Honey Dehydration Unit with de-humidification unit	500 kg	2	19.40
v.	Honey Transfer Pump	1 HP	2	2.20
vi.	Control Panel		1	1.50
vii.	Limpet jacket tank	1000 kg	2	4.20
viii.	De-waxification tank	2000 kg/ kr	2	2.40
ix.	Pipes, valve, fittings		1	1.00
x.	Installation & Commissioning		1	1.10
xi.	Aero Flex insulation of pipelines		1	0.60
xii.	Automatic filling capping & sealing		1	14.00
	<b>ST</b>			<b>59.30</b>
<b>II</b>	<b>Fruits &amp; Vegetable Processing Line</b>			
i.	Washer	1.5 MT/ day	2	2.40
ii.	Inspection/ Sorting conveyor	3000*400*1000 mm	1	3.50
iii.	Crusher	100 kg/ hr	2	3.00
iv.	Electric Steam Boiler	-	1	6.50
v.	Steam Jacketed kettle	-	2	5.00
vi.	SS storage tank	500-1000 kg	1	1.50
vii.	Pulper	1.2 MT/ hr	1	2.50
viii.	Canning Line	2 MT/ hr		23.00
ix.	Pneumatic Liquid Packing Line	5-200		2.50
x.	Air Compressor	250 l		1.50
	<b>Sub Total</b>			<b>51.40</b>
<b>III</b>	<b>Bakery Processing Line</b>			
i.	Tunnel Oven	250 kg/ hr	1	10.00
ii.	High Speed Spiral Mixer	90 kg	1	4.60
iii.	High speed Bread slicer	3000 loaves/ hr	1	2.50
iv.	Sheeter		1	3.00
v.	Moulder		1	4.50
vi.	Divider		1	4.50
vii.	Baking Tray	135/ kg	1	10.50
viii.	Cookies Dropping Machine	5 nozzle	1	10.00
ix.	High Speed Planetary	100 kg/ hr	3	18.00
x.	Biscuit Packing Machine		1	7.50
xi.	Automatic Rusk and Cookie machine	1 MT/ day	1	6.00



xii.	Bread packing line		1	7.75
	<b>Sub Total</b>			<b>88.85</b>
	<b>Total</b>			<b>192.03</b>

2. Component Wise Cost Break up of utilities and auxiliary equipment:

Rs. in Lakh

S.No.	Particulars	Capacity	Approved Cost
1.	ETP Plant	10 KLD	20.00
2.	RO	1000 Litres	
3.	Electrification- DG set		

3. Component wise cost of Food Testing Laboratory:

Rs. in Lakh

S. No.	Instrument	Approved Cost
1.	Hot Air Oven	1.48
2.	Soxhlet Apparatus	2.5
3.	Protein Testing Machine	7.5
4.	Fibre Analyzer Machine	5.49
5.	Muffle Furnace	1.95
6.	Weighing Balance	0.96
7.	Microbial Load Analysis (Laminar)	4.15
8.	Refractometer, PH Meter, Gun Thermometer, Glassware	0.96
	<b>Total</b>	<b>24.99</b>

**PROFORMA FOR RULE 230(1) OF GFR 2017**

**UNDERTAKING**

I, \_\_\_\_\_ s/o \_\_\_\_\_  
R/o \_\_\_\_\_ (*Address*) \_\_\_\_\_, the  
deponent do hereby solemnly affirm and declare on oath as under:-

1. That the deponent is the Competent authority in the Organization. (*Name of firm and address*)
2. That the organization has not availed any financial assistance for the same purpose or the same component from the Ministry of Food Processing Industries in the past.
3. That the deponent do hereby affirm that the Organization will not apply/ has not applied for/ obtained any grant/ subsidy from any Central Government Ministry/ Department/ GoI organizations/ any agency of State / Central Government for the same purpose/ activity.
4. That all the documents, explanations/ information's etc. submitted by the organization from time to time are true, correct and complete to the best of its knowledge and belief.

Deponent

**Verification:**

Verified that the contents of this affidavit are true and correct to the best of the knowledge and belief of the deponent and no part of this affidavit is kept concealed therein. If anything is found false in this Affidavit subsequently deponent and organization shall alone be liable jointly and severally for action under the laws, hence verified at (*Place*) \_\_\_\_\_ on (*Date*) \_\_\_\_\_.

Deponent



**ANNEXURE-III**

**(To be prepared on Non-Judicial Stamp paper of Rs.100/-)**

**SURETY BOND**

KNOW ALL MEN BY THESE PRESENTS that we, M/s....., a (Type of organization) incorporated / registered under the (Name of the Act) and having its registered office at (hereinafter called the "Obligors") are held fully and firmly bound to the President of India (herein after called the "Government") for the sum of Rs..... (Rupees ....only) well and truly to be paid to the Government on demand and without a demur for which payment we firmly bind ourselves and our successors and assignees by these presents.

SIGNED on the day of in the year Two Thousand.....

WHEREAS on the Obligors' request, the Government as per Ministry of Food Processing Industries' Approval Letter No..... Dated.....(herein after referred to as the "Approval Letter") which forms an integral part of these presents, and a copy whereof is annexed hereto and marked as Annexure-I, agreed to make in favour of the Obligors Grants-in-Aid of Rs. .... (Rupees ....only) for the purpose of (description of the project) at out of which the sum of Rs. (Rupees only) have been paid to the Obligors (the receipt of which the Obligors do hereby admit and acknowledge) on condition of the Obligors executing a bond in the terms and manner contained herein after which the Obligors have agreed to do.

NOW the conditions of the above written obligation is such that if the Obligors duly fulfill and comply with all the conditions mentioned in the approval letter, the above written Bond or obligation shall be void and of no effect. But otherwise, it shall remain in full force and virtue. The Obligors will abide by the terms & conditions of the Grants-in-Aid by the target dates, if any specified therein.

THAT the Obligors shall not divert the Grants-in-Aid and entrust execution of the Scheme or work concerned to another institution(s) or organization(s).

THAT the Obligors shall abide by any other conditions specified in this agreement and in the event of their failing to comply with the conditions or committing breach of the bond, the Obligors individually and jointly will be liable to refund to the President of India, the entire amount of the Grants-in-Aid with interest of 10% per annum thereon. If a part of the Grants-in-Aid is left unspent after the expiry of the period within which it is required to be spent, interest @10% per annum shall be charged upto the date of its refund to the



Government, unless it is agreed to be carried over.

The Obligers agree and undertake to surrender / pay the Government the monetary value of all such pecuniary or other benefits which it may receive or derive / have received or derived through / upon unauthorized use of (such as letting out the premises on adequate or less than adequate consideration or use of the premises for any purpose other than that for which the Grants-in-Aid was intended of the property) buildings created / acquired constructed largely from out of the Grants-in-Aid sanctioned by the Government of India, Ministry of Food Processing Industries or the administrative Head of the Department concerned. As regards the monetary value aforementioned to be surrendered / paid to the Government, the decision of the Government will be final and binding on the Obligers.

AND THESE PRESENTS ALSO WITNESS THAT the decision of the Secretary to the Government of India in the Ministry of Food Processing Industries on the question whether there has been breach or violation of any of the terms or conditions mentioned in the sanction letter shall be final and binding upon the Obligers

and

IN WITNESS WHEREOF these presents have been executed as under on behalf of the Obligers the day herein above written in pursuance of the Resolution No.....Dated.... passed by the governing body of the Obligers, a copy whereof is annexed hereto as Annexure-II and by for and on behalf of the president on the date appearing below: -

Signature of the AUTHORISED SIGNATORY

Signed for and on behalf of

(Name of the Obliger in block letters)  
(Seal / Stamp of Organization)

1. Signature of witness

Name & Address

2. Signature of witness

Name & Address

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